



## Integrated Student Success Committee



### Meeting Minutes

Friday, October 16, 2020

Zoom Meeting: 9:00am-10:30am

**Present:** Jake Aharonian, Andrea Alexander, Paulette Bell, Li Collier, Anne Donegan, Robert Ethington, K Frindell Teuscher, Luz Garcia, Regina Guerra, Michael Hale, Robert Holcomb, Blair Lamb, Matthew Long, Daniela Kingwill, Regina Mahiri, Sean Martin, Amy Merkel, Lisset Miranda, Amanda Morrison, Geoff Navarro, Inge Stockburger, Victor Tam, Delashay Carmona Benson, Hector Delgado, Michelle Vidaurri, Vanessa Luna Shannon, Hilleary Zarate and Brandon Repp

**Guests:** Julie Thompson, Pedro Avila, Chris Cullen, Malena Hernandez Legorreta, Candy Owens, Zack Miranda, Jenn Perez

**Absent:** Purnur Ozbirinci and Kyle Wallstrum

### Welcome

### Comments to the Committee

Pedro discussed the events that took place at the previous ISSC meeting on September 4<sup>th</sup>. He acknowledged that the meeting did not follow appropriate procedures. Specifically:

- There was a discussions and concerns were raised regarding the faculty appointment to the committee while it is not the role of this committee to discuss or challenge a decision that was made by Academic Senate.
- A vote of no confidence against a faculty member took place at this meeting where it was allowed for managers to engage in the vote.

Sean stated he disagreed with some of these points. He stated that it was not a vote of no confidence against a single individual but rather a vote of no confidence against all the appointees of the Academic Senate. Moreover, in the discussion that ensued faculty members were abused specifically and repeatedly for having expressed views on matters of policy, in other words their academic freedom rights were attacked.

In Sean's stated that managers have the responsibly to control what is said in a venue like the committee meeting. He cited the Oak Grove case that specifically points out that in a multiconstituent meetings the management has a duty to refrain from allowing discussion on matters within the scope of collective bargaining. He said that he wholly affirmed and agreed that all constituent group should be empowered but that it is the District responsibility to ensure that the way that they are empowered conforms to the legal authority of each constituent group.

Pedro addressed the parliamentary procedure regarding the vote of no confidence at the September 4 meeting. He indicated that section 23 of the Robert Rules of Order contained a provision to nullify this vote of no confidence. This would require that the point of order be raised at the current meeting. This would give the chair of the committee the option to sustain or to deny this point of order. If the point of order is sustained the vote of no confidence would be void without requiring

another vote by the membership.

Michael made the point of order. He stated that he has made his thoughts on the subject clear in his email that was sent on Thursday 10/15/20.

Julie Thompson said that she felt the need to confer with the faculty members about this and what are the implications of nullifying the vote. She wasn't sure she could call for a recess since she was not a committee member.

Li stated that since Julie's designee stepped down, Julie could be considered a committee member and co-chair.

Julie answered that it would be not constructive to appoint herself to this position.

Anne asked the question as to whether this committee indeed followed Robert's Rules. For example, Robert Rules clearly states that a committee should follow a posted agenda and what happened at Sept 4 was a violation of that and should be clearly stated in the minutes of that meeting.

At this point the chair proposed 10 minutes recess.

K reported from the side conversation of faculty during the recess. She stated her appreciation for the order that would be provided by the use of the Robert's Rules but also a concern about the fact that the vote on September 4th was taken in violation of the Rules because it was not on the agenda. She asked whether the managers will take responsibility of what happened at that meeting. The question remains how to deal with the outcome of that meeting and whether another vote would be necessary and if so whether it would be on the agenda for the next meeting.

Pedro responded that having another vote of the committee regarding the September 4th meeting would make things worse because the committee would again be voting on something that should never have happened. He stated that he felt the only way to nullify that vote was to follow the point of order procedure.

Sean stated a concern about the narrow focus of the point of order procedure. He said that it was not conducive to getting the committee on the same page with the common understanding of what happened. It is not enough to treat this matter as a procedural problem. Their rights were violated that have to be acknowledged before the reconciliation can follow.

Anne stated that she agreed with Sean's opinion and suggested that the committee should make a formal apology to Eric Thompson.

Matthew said that a point of order was made by Michael that the vote on September 4th was not proper and not within the authority of this committee. He acknowledged that the committee has exceeded its authority and so he was sustaining the point of order by recognizing that the vote was not within the purview of the committee. He also acknowledged that the committee will now need to work to restore confidence.

Sean thanked Matthew and reminded the managers about their role of ensuring that the provisions of the contract are honored and defended actively in the context of any district meetings.

Julie said she was not clear about the use of the Robert's Rules of Order by the committee, whether the use of Rules will be codified in the committee's fundamental documents.

Matthew responded that it would be good to clean up the process. He expressed that he was committed to that and he would be working on it.

### **Orientation and Committee Functions**

Matthew presented ISSC functions where he pointed out:

- the current charge and the mission of the ISSC. This mission is available on each Agenda document:

*The mission of the Integrated Student Success Committee is to advance equitable student access, success, and completion at Santa Rosa Junior College through the creation and development of integrated goals. The Committee will provide a platform for collaboration and communication across the District that results in the integration of student success efforts including, but not limited to the programs under the Student Equity & Achievement program (formerly the Student Success and Support Program (SSSP), the Student Equity (SE) Program, and the Basic Skills Initiative (BSI)).*

In Operation the committee functions include:

1. Review of SEA Funds Programs
2. Eliminating Disproportionate Impacts
3. Making recommendations to advance student access, success and completion

Matthew briefly reviewed that we use now use an equity lens in what emerged when the SEA Program was created by several merged initiatives:

- Credit SSSP – Student Success & Support Program
- Non-Credit SSSP – Student Success & Support Program
- BSI – Basic Skills initiative
- Student Equity

Sample Baseline Data for Disproportionally Impacted student groups was presented where overall SRJC Student Retention (Fall to Spring) is 69.7%

Li presented Annual Report Infographic 2018-2019. This report will be emailed to the committee.

Matthew showed a new website: [sea.santarosa.edu](http://sea.santarosa.edu)

### **Next Meeting Agenda/Wrap-up**

Explore the new website: [sea.santarosa.edu](http://sea.santarosa.edu) or [issc.santarosa.edu](http://issc.santarosa.edu) (they both go to the same site)

- Please feel free to make suggestions on improvements!
- Work your way through the [Committee Orientation page](#). This information should help you become grounded in the prior work of the committee.
- Review the 3 Action Teams proposed and consider the following:
  1. **Part-Time Students:** How can our college be ready for part-time student success?
  2. **The Mystery of Non-Participation:** how can we move non-participants to take part?
  3. **How Are We Doing Remotely?** What is happening with our students in the age of Covid?
    - o Would you like to Co-Lead one of the Teams?
    - o Which would you like to join?
    - o What kind of exploration would suggest for the Team of your choice?

The next committee meeting will be held on Friday, November 6, 2020 via Zoom.

Meeting adjourned at 10:30am.

Duly submitted by Maria Banachowicz, Administrative Assistant III